

Sweetwater Union High School District

District Approval for Grant Submission

Grants and Communications Department: 691-5578

Board policy #6427 requires all grant proposals involving staff or students of the Sweetwater Union High School District to be approved by the superintendent or his designee <u>before</u> submission. To comply with policy, district Grants and Communication staff should be notified before beginning any grant proposal. This completed form and a copy of the final grant application must be kept on file in the Grants and Communications Department.

Name of grant: Site:		Site:
Date: Funding Source	:	
Obtain signatures in the following order:		
1. Grant proposal coordinator/writer: The attached grant application has been comple affected administrators are aware of the contert of the project if it is funded. No staff member knowledge and consent.	nts of this application and will s	upport the implementation
Printed name of grant proposal coordinator	Signature	Date
a) Describe how this grant supports your so	chool's Site Plan:	
2. Site principal (or district administrator	for districtwide programs):	
I support the project described in this applicat funded.	ion and will monitor its implem	entation if the project is
Signature of principal/administrator	Site	Date
3. Grants and Communications Departmen		
I have read the attached application and believ	ve the project supports district g	oals:
Signature of district grantwriter	Date	

Obtaining "Authorized" District Signatures:

If the proposal requires the signature of the superintendent or "authorized representative," bring a copy of the proposal, this completed sheet, and the original signature page to the Grants and Communications Department. Allow several days for the Grants and Communications staff to obtain the signatures. Arrange to pick up the signed form from the Grants and Communications Department in advance of your deadline.